

STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

AGENDA

Notice of Meeting to be held on Wednesday 11th December in the **Gredley Room, Ellesmere Centre** Stetchworth at 7:30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.



THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Marilyn Strand – Clerk to Stetchworth Parish Council
6th December 2019

77/19/20 To receive & approve apologies for absence.

78/19/20 To Receive Declarations of Pecuniary and non-Pecuniary Interest

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.

79/19/20 Open Forum for Public Participation

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

80/19/20 To Approve the Minutes of the Meeting held on 13th November 2019.

81/19/20 Matters Arising including reports from the Clerk and Councillors (for information only)

- Street lighting energy contract.
- Clerk's email – hosted exchange.
- Close board fencing at White Horse Stables.

82/19/20 The Ellesmere Centre

(a) Ellesmere Centre Report.

(b) Car park extension:

1. To consider quotations for drainage and parking spaces design.
2. To note arboricultural survey.

(c) Leylandii on northern boundary:

1. To consider quotations for chain-link fence.

83/19/20 District & County Councillors' Reports

84/19/20 Finance - to approve accounts for payment:

(a)	Ref: Payee/Item	Chq. no	Total	Exc. VAT
(1)	Clerk's salary – Nov 19	SO	£300.00	
(2)	Clerk's expenses	101460	£82.12	
(3)	Ellesmere Centre	101461	£25.00	
(4)	ICO – Data Protection Fee	DD	£40.00	
(5)	CCC – street lighting energy 2018-19	101462	£1,255.06	
(6)	OMC – arboricultural survey	101463	£594.00	£495.00
(7)	Rialtas – software support 2019-20	101464	£145.20	£121.00
	Total payments for the month:		£2,441.38	

(b) Budget proposal 2020-2021 – final draft.

85/19/20 Administration

(a) Report from the CAPALC AGM, 4th December – Cllr Whymer.

(b) Risk assessments for volunteers.

(c) Risk assessment of PC assets – Cllr Saunders.

- (d) CCC consultation on draft Climate Change & Environment Strategy and Action Plan.

86/19/20 Planning

- (a) To receive planning application decisions & tree works: -
- 19/00306/TPO The Old Vicarage, 38 High Street – T1: Holm Oak – reducing main scaffold branches by up to approx. 30% and balance shape of overall crown.
- (b) To consider planning applications received:
None.

87/19/20 Community Matters/General Maintenance

- (a) To consider quotations re: removal of street light on Ley Road.
- (b) Update on planning permission for St Peter's Church Sign.
- (c) Gravestones in the churchyard – to consider quotations for repairs.
- (d) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

88/19/20 Correspondence for Information

- (a) Stetchworth Estate Farms re: tree works.
- (b) Peter Cresswell re: question to ECDC re: closure of waste and recycling centre, Depot Road, Newmarket.

89/19/20 Date of Next Meeting & Matters for Future Consideration